

## NOTIFICATION

**FOR THE POST OF DATA ENTRY OPERATOR IN DISTRICT IN ASST. DIRECTOR OF  
MINES & GEOLOGY(I/C) OFFICE, NIRMAL ON OUTSOURCING BASIS.**

**No. EDM/05/2019.**

**Dated: 05-02-2019.**

Applications are invited from the interested candidates to fill up the post of Data Entry Operator in O/o the Asst. Director of Mines & Geology (I/C) Office, Nirmal District on outsourcing basis. The following are the eligibility criteria to apply for the post of Data Entry.

1. The Candidates should be with any Degree/B. Tech.
2. The Candidates should be with PGDCA.
3. The Experience will be preferable.
4. The Typing skills will be preferable.
5. The Candidate should be hailing from Native District.

The interested candidates with requisite qualification may submit their applications (RESUME) in the District Collector's Office (IT WING Room), Nirmal from <sup>08</sup> **05-Feb-2019 to 15-Feb-2019** by 5:00 PM along with the following documents/ Certificates.

1. SSC Equivalent Examination Certificate
2. Intermediate or 10+2 Examination Certificate
3. Any Degree Certificate
4. Marks Memos of all the years(SSC to Degree)
5. Experience Certificate (If any)
6. 1(One) Pass Port Size photo duly pasted on the Resume.
7. Residence Certificate issued by the Competent Authority.

It is also informed that for the eligible candidates, the skill test will be conducted on **18-Feb-2019 at 3:00 PM at Collectorate, Nirmal.**

No Applications will be entertained **after 15-Feb-2019 by 5:00 PM.**



Collector &  
District Magistrate  
Nirmal.